

Post-Secondary Student Summer Internship Programme

Request Form

(Note: Please copy the request form to Civil Service Bureau at "csbappt@csb.gov.hk".)

Name of invited Institution: <See the attached advertisements>

DETAILS OF INTERNSHIP PROGRAMME

Name of Bureau/Department: Transport Department

No. of Interns to be Recruited: 37 No. of Nominations: <See the attached advertisements>

Description of Internship Programme: <See the attached advertisements>

Programme Commencement Date: <See the attached advertisements> Allow Flexible Commencement Date: <See the attached advertisements>

Period of Internship: <See the attached advertisements> Working Hours: 44 hours per week

Office Venue: <See the attached advertisements> Allowance per Month: HK\$11,200

ELIGIBILITY REQUIREMENTS

Course(s)/Field(s) of Study: <See the attached advertisements>

Year of Study: <See the attached advertisements>

Specific Knowledge/Skills: <See the attached advertisements>

Work Experience (if applicable): <See the attached advertisements>

Other Requirements (e.g. Extra-Curricular Activities): (if applicable) <See the attached advertisements>

APPLICATION METHOD (may choose more than one as appropriate)

☒ By E-mail ☐ By JIJIS
(By mail or by fax is also acceptable.)

☒ Submit Application Form for Post-Secondary Student Summer Internship Programme

☒ Submit ~~Resume/Covering Letter & Resume/~~Others*: Copies of academic transcripts of current study and certificates of HKDSEE / HKCEE or equivalent

Deadline for Application (DD/MM/YYYY): 13/04/2023 Require Selection Interview: Yes/No*

RECRUITMENT SCHEDULE *(for institution's reference only, action work plan may need to be adjusted)*

Action	Estimated Date
Inviting applicants for selection interviews (if applicable)	May – June 2023
Conducting selection interviews (if applicable)	May – June 2023
Informing applicants of the results	Shortlisted candidates will be invited to attend interview in May or June 2023. If they do not receive an invitation by then, they may assume that their applications are not successful.
Commencement of internship	After mid-June 2023