

## Post-Secondary Student Summer Internship Programme Request Form

Name of invited Institution: Hong Kong Chu Hai College

### **DETAILS OF INTERNSHIP PROGRAMME**

Name of Bureau/Department (Division/Section): Census and Statistics Department,  
Trade Statistics Branch (2)

No. of Interns to be Recruited: 8 No. of Nominations: 8

Description of Internship Programme: To facilitate big data projects carried out by the Trade Statistics Branch (2), duties include (a) data mining, (b) data cleansing, and (c) model training

Programme Commencement Date: 12 June 2023 Allow Flexible Commencement Date: Yes/No\*

Period of Internship: 12 June 2023 to 11 August 2023 Working Hours: 44 hours / week

Office Venue: 22/F, Wanchai Tower, 12 Harbour Road, Wan Chai, Hong Kong Allowance per Month: HK\$11,200

### **ELIGIBILITY REQUIREMENTS**

Course(s)/Field(s) of Study: Penultimate university students majoring in Statistics-related field, including Statistics, Data Science, Computer Science, Quantitative Finance, Risk Management, Actuarial Science, etc.

Year of Study: Penultimate year

Specific Knowledge/Skills: Experienced in any of the following programming languages (Python, R, SQL); Basic knowledge of big data analytics will be a plus.

Work Experience (if applicable): \_\_\_\_\_

Other Requirements (e.g. Extra-Curricular Activities) (if applicable): \_\_\_\_\_

### **APPLICATION METHOD** (may choose more than one as appropriate)

☒ By E-mail ☐ By JIIS  
(By mail or by fax is also acceptable.)

☒ Submit Application Form for Post-Secondary Student Summer Internship Programme

☒ Submit ~~Resume/Covering Letter & Resume~~/Others\*: Resume and transcript  
7 April 2023

Deadline for Application (DD/MM/YYYY): \_\_\_\_\_ Require Selection Interview: Yes/No\*

### **RECRUITMENT SCHEDULE** (for institution's reference only, action work plan may need to be adjusted)

Action	Estimated Date
Inviting applicants for selection interviews (if applicable)	12 May 2023
Conducting selection interviews (if applicable)	24 or 25 May 2023
Informing applicants of the results	2 June 2023
Commencement of internship	12 June 2023