

## Post-Secondary Student Summer Internship Programme Request Form

Name of invited Institution: Hong Kong Chu Hai College

### **DETAILS OF INTERNSHIP PROGRAMME**

Name of Bureau/Department (Division/Section): Civil Engineering and Development Department

No. of Interns to be Recruited: 84 No. of Nominations: \_\_\_\_\_

Description of Internship Programme: Please refer to the website links

Programme Commencement Date: 3/7/2023 Allow Flexible Commencement Date: Yes/No\*

Period of Internship: 3/7/2023 -25/8/2023 Working Hours: 44 hours per week

Office Venue: Please refer to the website links Allowance per Month: HK\$11,200

### **ELIGIBILITY REQUIREMENTS**

Course(s)/Field(s) of Study:  
Please refer to the website links

Year of Study: Please refer to the website links

Specific Knowledge/Skills: Please refer to the website links

Work Experience (if applicable): Please refer to the website links

Other Requirements (e.g. Extra-Curricular Activities) (if applicable): Please refer to the website links

### **APPLICATION METHOD** (may choose more than one as appropriate)

☒ By E-mail ☐ By JIJIS  
(By mail or by fax is also acceptable.)

☒ Submit Application Form for Post-Secondary Student Summer Internship Programme

☒ Submit ~~Resume/Covering Letter & Resume~~/Others\*: Academic transcripts at post-secondary institutions and relevant certificates such as certificates of the Hong Kong Diploma of Secondary Education Examination, the Hong Kong Certificate of Education Examination, the Hong Kong Advanced Level Examination and other public language examinations (e.g. TOEFL, IELTS, GCE and GCSE etc.) showing the results achieved in English and Chinese languages in such examinations.

Deadline for Application (DD/MM/YYYY): 09/05/2023 Require Selection Interview: Yes/No\*

### **RECRUITMENT SCHEDULE** (for institution's reference only, action work plan may need to be adjusted)

Action	Estimated Date
Inviting applicants for selection interviews (if applicable)	N/A
Conducting selection interviews (if applicable)	N/A
Informing applicants of the results	June 2023
Commencement of internship	3/7/2023