

**Post-Secondary Student Summer Internship Programme
Request Form**

Name of invited Institution: Chu Hai College of Higher Education

DETAILS OF INTERNSHIP PROGRAMME

Name of Bureau/Department (Division/Section): Hong Kong Police Force (Airport District)

No. of Interns to be Recruited: 1 No. of Nominations: 2

Description of Internship Programme: To assist in (i) designing leaflets, souvenirs, posters and videos for crime prevention and other relevant projects; (ii) preparing presentation materials and delivering presentation for crime prevention and other relevant projects; and (iii) other ad hoc tasks as assigned

Programme Commencement Date: Tentatively late June 2022 Allow Flexible Commencement Date: Yes/No*

Period of Internship: About 2 months Working Hours: 44 hours per week

Office Venue: Airport Police Station (Chek Lap Kok) Allowance per Month: HK\$10,500

ELIGIBILITY REQUIREMENTS

Course(s)/Field(s) of Study:
ANY disciplines.

Year of Study: Year 1 or above

Specific Knowledge/Skills: Proficiency in creative tools for graphic design and video editing (e.g. Adobe Photoshop, Adobe Illustrator, Adobe Premiere)

Work Experience (if applicable): _____

Other Requirements (e.g. Extra-Curricular Activities) (if applicable): Applicants should be outgoing, active in participating extra-curricular activities and are willing to serve the community.

APPLICATION METHOD (may choose more than one as appropriate)

By E-mail By JIIS
(By mail or by fax is also acceptable.)

Submit Application Form for Post-Secondary Student Summer Internship Programme

Submit Resume/Covering Letter & Resume/Others*: _____

Deadline for Application (DD/MM/YYYY): 04/05/2022 Require Selection Interview: Yes/No*