

2023 Post-Secondary Student Summer Internship Programme

Leisure and Cultural Services Department

(Leisure Services Branch)

Post No. : 4

Division/ Section: Special Gardening Sub-Section

Job Description

- (1) To assist in preparing materials for the school guided visit programmes and analyzing relevant questionnaires;
- (2) To assist in conducting and evaluating the 1st School Visits of Greening School Subsidy Scheme (GSSS);
- (3) To assist in preparing for the videos production for One Person One Flower Scheme and Planting Herbs School Scheme ;
- (4) To assist in production of horticultural education videos and online horticultural programs for uploading onto social media platforms; and
- (5) Required to work outdoor.

Entry Requirements

Applicants must be permanent residents of the Hong Kong Special Administrative Region studying full-time courses in post-secondary institutions and having a good command of both Chinese and English. **Final-year students will not be considered.**

Qualification

- (1) Students who studied Digital or Creative media, Horticulture, Arboriculture, Natural Science, Environmental Science, Animal Science, Veterinary Science, Life Science, Biology or equivalent subject.

- (2) Students with basic knowledge and experience in production of short videos for uploading onto social media platforms, eg. FB, IG, Youtube, etc.
- (3) Proficiency in Word, Excel and other video editing softwares would be an advantage.

Employment Period: July to August 2023

康樂及文化事務署 (康樂事務部)
2023年度專上學生暑期實習計劃

職位: 4

分科/組別: 特別園務分組

職責簡介:

- (1) 協助擬備學校導賞活動的資料和分析有關活動的調查問卷；
- (2) 協助舉辦和評估「綠化校園資助計劃」的首次學校探訪活動；
- (3) 協助籌辦和製作「一人一花」及「校園香草種植」計劃影片；
- (4) 協助製作園藝教育短片及園藝節目並上載於社交媒體平台； 及
- (5) 須於戶外工作。

入職條件: 申請人必須為香港特別行政區永久性居民，現正於專上院校修讀全日制課程，中、英語文能力俱佳。**應屆畢業生將不獲考慮。**

資歷:

- (1) 曾修讀數碼或創意媒體、短片制作、園藝、樹藝、自然科學、環境科學、動物科學、獸醫學、生命科學、生物學或同等學科的學生。
- (2) 於不同社交平台(如：Facebook、Instagram、Youtube等等)具備制作或上載短片的基礎知識及經驗。

- (3) 精通 Word、Excel 和其他影片編輯軟件操作者會獲優先考慮。

聘用期：二零二三年七月至八月