2022 Post-Secondary Student Summer Internship Programme – Office of the Government Chief Information Officer (OGCIO)

Post Title	No. of Post	Workplace	Expected Period of Internship	Brief Job Descriptions	Additional Requirements
CSD Division – (SEC)41 Team	1	Cyberport	July to August 2022 (around 2 months)	(a) To assist in arranging seminars / webinars and prepare promotional materials to raise the information security awareness of B/D users; (b) To design thematic websites / infographics for raising cyber security awareness ; (c) To conduct technical research and prepare briefs related to information technology and cyber security; and (d) To perform other related tasks as assigned.	(a) Knowledge of using Adobe Illustrator and Photoshop; Familiar with web programming languages (e.g. HTML5, JSON, CSS, etc.); (b) Proficient in MS office Application (e.g. Word, Excel, etc.); and (c) Proficient in spoken and written English and Chinese.
ID Division – (SC)13 Team	13	Wu Chung House, North Point Government Offices, Cyberport, and all government venues with public Wi-Fi service	July to August 2022 (around 2 months)	(a) To perform public Wi-Fi service check at all government Wi-Fi venues, as well as study rooms and youth service centres operated by Non-governmental Organisations (NGOs) located in 18 districts; and (b) To assist in miscellaneous / ad-hoc duties of the team as assigned by supervisor.	(a) Knowledge of Wi-Fi Internet access and Wi-Fi configuration; (b) Familiar with at least one of the following operating systems: MS Windows, Mac OS, especially how to connect to Wi-Fi; (c) Familiar with Android or iOS mobile devices (e.g. smartphones and tablets), especially how to connect to Wi-Fi; and (d) Basic communication using Cantonese and English.

2022 Post-Secondary Student Summer Internship Programme –
Office of the Government Chief Information Officer (OGCIO)

Post Title	No. of Post	Workplace	Expected Period of Internship	Brief Job Descriptions	Additional Requirements
ID Division – (SC)41 Team	1	Wanchai. Outdoor work at various government venues may be required occasionally.	July to August 2022 (around 2 months)	(a) To assist with site preparation work for provision of public Wi-Fi services; (b) To assist with performance assurance checking of public Wi-Fi services; (c) To support regular IT system upgrade; and (d) To carry out research on Wi-Fi technology development and applications.	(a) Possess good communication and interpersonal skills; (b) Knowledge of network design, office automation software and general PC technical support, such as MS Word, Excel and PowerPoint; and (c) Knowledge of hardware / software of Wi-Fi system, Wi-Fi measurement tools and site preparation is preferable but not essential.