

## **2022 Post-Secondary Student Summer Internship Programme**

### **Leisure and Cultural Services Department**

#### **(Leisure Services Branch)**

**Post No. : 2**

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**Division/ Section:** Special Gardening Sub-Section

#### **Job Description**

- (1) To assist in zoological and horticultural management and the production of educational videos. Required to work outdoor;
- (2) To assist in the planning of conservation courses and conducting course assessment;
- (3) To assist in launching the Zoological Education Exhibition and other zoological exhibitions, including information collection ;
- (4) To assist in the preparation of the celebration events for 25th anniversary of establishment of the Hong Kong Special Administrative Region;
- (5) To assist in preparing materials for the school guided visit programmes and analysing questionnaires;
- (6) To assist in launching and evaluating the first school visit of the Greening School Subsidy Scheme;
- (7) To assist in the preparation and production of videos for the One Person One Flower Scheme and Planting Herbs in School Scheme; and
- (8) To assist in the production of online horticultural programs on social media platforms.

## **Entry Requirements**

Applicants must be permanent residents of the Hong Kong Special Administrative Region studying full-time courses in post-secondary institutions and having a good command of both Chinese and English.

**Final-year students will not be considered.**

## **Qualification**

- (1) Students who studied horticulture, arboriculture and landscape management, natural science, environmental science, environmental protection, animal science, veterinary science, life science, biology, leisure management or equivalent subject.
- (2) Proficiency in Word, Excel and other softwares would be an advantage.

**Employment Period:** July to August 2022

**康樂及文化事務署 (康樂事務部)**  
**2022年度專上學生暑期實習計劃**

**職位:** 2

**分科/組別:** 特別園務分組

**職責簡介:**

- (1) 協助動物及園藝管理和製作教育視頻。須於戶外工作；
- (2) 協助籌劃保育課程和進行課程評估；
- (3) 協助舉辦「動物教育展覽」及其他動物展覽，包括資料搜集；
- (4) 協助籌備香港特別行政區成立二十五周年慶祝活動；
- (5) 協助擬備學校導賞活動的資料和分析有關活動的調查問卷；
- (6) 協助舉辦和評估「綠化校園資助計劃」的首次學校探訪活動；
- (7) 協助籌辦和製作「一人一花」及「校園香草種植」計劃影片活動；及
- (8) 協助於社交媒體平台製作網上園藝節目。

**入職條件:** 申請人必須為香港特別行政區永久性居民，現正於專上院校修讀全日制課程，中、英語文能力俱佳。**應屆畢業生將不獲考慮。**

**資歷:**

- (1) 曾修讀園藝、樹藝及園境管理、自然科學、環境科學、環境保護、動物學、獸醫學、生命科學、生物學、康樂管理或同等學科的學生。
- (2) 精通 Word、Excel 和其他電腦軟件操作者會獲優先考慮。

**聘用期:** 二零二二年七月至八月