

Hong Kong Institute of Certified Public Accountants Bursaries 香港會計師公會助學金 2019/20 Notes for Applicants

Value of Bursaries

The value of each bursary will be HK\$5,000 per annum

Eligibility

1. Full-time undergraduate students of Bachelor of Commerce (Hons) in Accounting and Banking
2. With financial hardship*
3. In good character
4. Achieve CGPA of 2.0 or above up to the last semester

*Preference will be given to students who have demonstrable financial need and meet one of the following conditions:

1. The monthly family income per capita does not exceed HK\$20,000; OR
2. The family financial asset is not higher than HK\$300,000; OR
3. The applicant is a recipient of Government grant and/or loan in the academic year(s) 2018/19 and/or 2019/20; OR
4. The family is receiving for the Comprehensive Social Security Assistance (CSSA) issued by the Social Welfare Department.

Application Procedures

1. Information on the Bursaries and the application form can be obtained from SAO (E105) or download from the SAO website or email attachment.
2. Completed application form together with the following documents should be submitted **BY EMAIL*/ IN PERSON** to SAO (E105) **on or before 13 December 2019 by 5pm.** **Late or incomplete applications will NOT be considered.**
 - Photocopies of the bank statements/ passbooks of the applicant as well as his / her family members for the period from 1 September 2019 to 30 November 2019; AND
 - A **printed** copy of full academic record transcript obtained from the Student Information System (SIS) with your name clearly shown in the header; AND/OR
 - Photocopies of the notification letters for the Comprehensive Social Security Assistance (CSSA) issued by the Social Welfare Department (if applicable). The notification letters should show the amount of monthly CSSA received between September 2019 and November 2019; AND/OR
 - Photocopies of other supporting documents for information.
3. Please do NOT use digital camera or smart phone to take snapshot of/ crop the supporting documents. These supporting documents and any documents without showing your name may be considered invalid.
4. Please note that SAO may request applicants to submit more supporting documents for information, if deemed necessary.
5. The decisions of the Selection Panel and SAO are final and not subject to review, and the reasons for shortlisting, nominating, granting or refusing to offer an award will not be given.

Enquiries

Please contact SAO at sao@chuhai.edu.hk or 2972-7366 / 2972-7363.

CHU HAI COLLEGE OF HIGHER EDUCATION
Student Affairs Office

For Official Use Only : _____

Hong Kong Institute of Certified Public Accountants Bursaries
香港會計師公會助學金 2019/20
Application Form

1. The information gathered will be used for Scholarships/Bursaries/Awards-related purposes in the College. It may be accessible to offices, committees or persons involved in Scholarships/Bursaries/Awards matters. Records of unsuccessful candidates will be destroyed when no longer required.
2. The application form should be completed in **English** and **signed**. If the item(s) in the form is/are not applicable, "N/A" should be marked.
3. Completed application form together with all requisite documents should be submitted **in person** to SAO (E105) **on or before 13 December 2019 by 5pm**. **Late or incomplete applications will NOT be considered.** *Please refer to Notes for Applicants attached to the application form for the requisite documents to be submitted by the applicants.*

A. Personal Particulars

Name : (中文) _____ (English) _____
(Please provide your full name as on your bank account in order to issue a cheque)

Student No. : _____ Telephone No. : _____

Address in HK : _____

Programme of Study : B Com (Hons) Accounting and Banking

Current Year of Study : Year _____

Email Address (College) _____ @student.chuhai.edu.hk

Email Address (Personal) _____

B. Educational Background and Academic Achievements

<u>Name of Secondary School</u>	<u>From (MM/YY) / To (MM/YY)</u>	<u>Qualification</u> @
_____	/	_____
_____	/	_____

@ e.g. Form 6 (HKDSE), Grade 12 (GCE A-level)

Academic Results at this College

Cumulative Grade Point Average as at 2018/19 Semester 2 : _____

CHU HAI COLLEGE OF HIGHER EDUCATION
Student Affairs Office

C. Awards / Scholarships / Bursaries Received

<u>Academic Year</u> (MM/YYYY)	<u>Name of Award</u>	<u>Amount (HK\$)</u>
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D. Extra-curricular Activities

<u>Academic Year</u> (MM/YYYY)	<u>Student Organization/Activities</u>	<u>Post / Contribution</u>
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E. Financial Situation of Applicant and Family

Total Number of Family Members: _____ (including applicant)

(Please provide the information on **ALL** household members living together with you in Table 1 - 3)

Table 1 - Monthly Income of Family Members

	<u>Name</u>	<u>Age</u>	<u>Relationship</u>	<u>Job Title</u>	<u>Monthly Income (HK\$)</u>
1.	_____	_____	Applicant	Student	_____
2.	_____	_____	Father	_____	_____
3.	_____	_____	Mother	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____

Total Monthly Income : _____

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Table 2 - Other Income

(e.g. pension, public assistance, compensation, rents, interest from fixed deposits, dividends, help from relatives other than those listed above and from friends in Hong Kong and abroad)

<u>Description</u>	<u>Monthly Amount</u> ^
	HK\$
	HK\$

^ If your family is receiving Comprehensive Social Security Assistance (CSSA) and the monthly rental payment is partially or fully covered by CSSA, the total amount of CSSA received should include such subsidized rental payment.

Table 3 - Financial Asset

(including bank deposits, stocks and net value of estate properties other than your own house, etc. held by the applicant **and** ALL family members as listed in Table 1 above)

HK\$ (As of 30 November 2019)

Table 4 - Financial Assistance Received by the Applicant

1. **Have you applied for Government Grant / Loan (FASP/ NLSPS)?** ^
(Please mark 'Pending' if the result has not been released yet.)

2018/19:	<input type="checkbox"/> Yes	Grant: <u>HK\$</u>	<input type="checkbox"/> No	Loan : <u>HK\$</u>
2019/20:	<input type="checkbox"/> Yes	Grant: <u>HK\$</u>	<input type="checkbox"/> No	Loan : <u>HK\$</u>

2. **Have you applied for the College Bursaries?** ^
(Please mark 'Pending' if the result has not been released yet.)

2018/19 Sem 2:	<input type="checkbox"/> Yes	Bursary: <u>HK\$</u>
	<input type="checkbox"/> No	
2019/20 Sem 1:	<input type="checkbox"/> Yes	Bursary: <u>HK\$</u>
	<input type="checkbox"/> No	

^ Please put a '✓' in an appropriate box.

Table 5 - Housing

Housing : Rented / Purchased * Monthly Rental Payment @
or Monthly Mortgage Payment : HK\$

* Please delete whichever is inapplicable.

@ Please state the monthly rental payment even if it is partially or fully covered by CSSA.

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F. Declaration and Undertaking

I hereby declare that the information provided in this form is correct and true to the best of my knowledge. I authorize the Student Affairs Office (SAO) of Chu Hai College of Higher Education to obtain any information from other units of the College which SAO considers necessary and relevant to the administration and assessment of my application for the captioned Award.

I also undertake to inform SAO, as soon as practicable, of any awards/ scholarships/ bursaries/ prizes conferred to me for the academic year 2019/20 after submission of this form.

Handwritten Signature of Applicant : _____ Date : _____

All the data provided by the applicants should only be used for the purposes related to the award of scholarships/ bursaries. Data users must comply with the requirements of the HKSAR Personal Data (Privacy) Ordinance.

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Department Recommendation

Support this application: Yes No

Reason: _____

Name: _____

Title: _____

Signature: _____

Date: _____

SAO Recommendation

Support this application: Yes No

Reason: _____

Name: _____

Title: _____

Signature: _____

Date: _____