

**Post-Secondary Student Summer Internship Programme for 2022
Request Form (Project 39)**

Name of invited Institution: Chu Hai College of Higher Education

DETAILS OF INTERNSHIP PROGRAMME

Name of Bureau/Department (Division/Section): Agriculture, Fisheries & Conservation
Department (Wholesale Markets Division /
Wholesale Markets Planning Section)

No. of Interns to be Recruited: 1 No. of Nominations: 1

Description of Internship Programme: Summer Intern
Description of Job Nature/Duties: 1) assist in the compilation and publication of fresh food supply
information; 2) assist in general office administration and other related matters; 3) conduct research work;
4) assist in file and records management

Programme Allow Flexible
Commencement Date: June 2022 Commencement Date: Yes/No*

Period of Internship: 8 weeks Working Hours: 44 hours per week

Office Venue: 5/F Cheung Sha Wan Government
Offices Building, 303 Cheung Sha Wan
Road, Kowloon Allowance per Month: HK\$10,500

ELIGIBILITY REQUIREMENTS

Course(s)/Field(s) of Study: No specific requirement

Year of Study: In 3rd/Final Year Study as at 1.3.2022

Specific Knowledge/Skills: N/A

Work Experience(if applicable): N/A

Other Requirements (e.g.Extra-Curricular Activities) (if applicable): N/A

APPLICATION METHOD (may choose more than one as appropriate)

By E-mail By mail

(By fax is also acceptable.)

Submit Application Form for Post-Secondary Student Summer Internship Programme

Submit Covering Letter & Resume/Others*: _____

Deadline for Application (DD/MM/YYYY): 30.03.2022 Require Selection Interview: Yes/No*

* Please delete where inapplicable