

ASEAN Internship Scheme for Hong Kong Higher Education Students 2018
香港高等教育學生東盟實習計劃 2018

The Hong Kong Economic and Trade Office (HKETO) in Singapore launched the internship scheme in 2014, with an aim to widen Hong Kong higher education students' international perspectives and enhance bilateral relations between Hong Kong and the Association of Southeast Asian Nations (ASEAN).

This summer, some internships outside of the Scheme are available for you.

1) HKETO in Singapore (openings: 2)

- Intern's job title/post: Intern in Commercial Relations and Administrative Divisions
- Main job duties: Assist the Assistant Director (Trade) on preparation of HK officials' visit to the region, research and compilation of ASEAN news, and Office Manager on procurement, upgrading of office systems projects, administrative and human resource matters.

2) Hong Kong Tourism Board (Opening: 2)

- Intern's job title/post: Intern
- Main job duties: Assist in projects to promote Hong Kong's tourism

Requirements:

- a) students at degree level or above;
- b) Both internships are in Singapore, students have to apply for a "Work Holiday Pass". The age limit set by Singapore Government under the scheme is 18-25.

Internship Period:

June to August 2018 for 2 months

Cost:

All costs, including but not limited to accommodation, transportation, meals, insurance, visa fee etc. to be borne by students. No honorarium will be provided by the host organization.

Sharing upon the completion of internship:

All interns are required to submit an experience sharing (200-250 words in English) by the end of September 2018.

Subsidy from Chu Hai:

A subsidy of HK\$5,000/person will be offered to full time Chu Hai students.

How to Apply

Please email (wimbewong@chuhai.edu.hk) your **resume** and **application letter** to Ms Wimbe Wong of the Student Affairs Office before 5 p.m. on **3 May 2018 (Thursday)**.

Enquiries

Please call the Student Affairs Office on 2972 7361 or email to wimbewong@chuhai.edu.hk