

CHU HAI COLLEGE OF HIGHER EDUCATION
Student Affairs Office

珠海助學金 **Chu Hai Bursaries (2020/21 Semester 1)** **Notes for Applicants**

Value of Bursaries

The value of each bursary will be HK\$2,000

Eligibility

1. Registered full-time undergraduate or postgraduate students
2. With financial hardship*
3. No more than one subject failed in 2019/20 Semester 2

*Preference will be given to students who have demonstrable financial need and meet one of the following conditions:

1. The monthly family income per capita does not exceed HK\$20,000; OR
2. The family financial asset is not higher than HK\$300,000; OR
3. The applicant is a recipient of Government grant and/or loan in the academic year(s) 2019/20 and/or 2020/21; OR
4. The family is receiving for the Comprehensive Social Security Assistance (CSSA) issued by the Social Welfare Department.

Application Procedures

1. Information on the Bursaries and the application form can be downloaded from the SAO website/ email attachment.
2. Completed application form together with the following documents should be submitted via **EMAIL** (sao@chuhai.edu.hk) / **BY POST** to SAO (E105) **on or before 9 October 2020 by 5pm**. **Late or incomplete applications will NOT be considered.**
 - A **printed** copy of full academic record transcript obtained from the Student Information System (SIS) with your name clearly shown in the header; AND/OR
 - Photocopies of the notification letters for the Comprehensive Social Security Assistance (CSSA) issued by the Social Welfare Department (if applicable). The notification letters should show the amount of monthly CSSA received between July 2020 and September 2020.
3. Please do NOT use digital camera or smart phone to take snapshot of / crop the supporting documents. These supporting documents and any documents without showing your name may be considered invalid.
4. Please note that SAO may request applicants to submit bank statements / passbooks of the applicant as well as his / her family members for the period from 1 July 2020 to 30 September 2020 AND other supporting documents for information, if deemed necessary.
5. The decisions of the Selection Panel and SAO are final and not subject to review, and the reasons for shortlisting, nominating, granting or refusing to offer an award will not be given.

Enquiries

Please contact SAO at sao@chuhai.edu.hk or 2972-7366 / 2972-7363.

Postal Address: Student Affairs Office, E105, 1/F, Chu Hai College of Higher Education, 80 Castle Peak Road, Castle Peak Bay, Tuen Mun, N.T. Hong Kong

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For Official Use Only : _____

珠海助學金 Chu Hai Bursaries (2020/21 Semester 1) Application Form

1. The information gathered will be used for Scholarships/Bursaries/Awards-related purposes in the College. It may be accessible to offices, committees or persons involved in Scholarships/Bursaries/Awards matters. Records of unsuccessful candidates will be destroyed when no longer required.
2. The application form should be completed in **English** and **signed**. If the item(s) in the form is/are not applicable, "N/A" should be marked.
3. Completed application form together with all requisite documents should be submitted via **EMAIL** (sao@chuhai.edu.hk) / **BY POST** to SAO (E105) **on or before 9 October 2020 by 5pm**. **Late or incomplete applications will NOT be considered.** *Please refer to Notes for Applicants attached to the application form for the requisite documents to be submitted by the applicants.*

A. Personal Particulars

Name : (中文) _____ (English) _____
(Please provide your full name as on your bank account in order to issue a cheque)

Student No. : _____ Local Telephone No. : _____

Address in HK : _____

Programme of Study : _____

Current Year of Study : Year _____ Undergraduate / Postgraduate

Email Address (College) _____ @student.chuhai.edu.hk

Email Address (Personal) _____

B. Educational Background and Academic Achievements

<u>Name of Secondary School</u>	<u>From (MM/YY) - To (MM/YY)</u>	<u>Qualification</u> [@]
_____	-	_____
_____	-	_____

[@] e.g. Form 6 (HKDSE), Grade 12 (GCE A-level)

<u>Name of Tertiary Institution</u>	<u>From (MM/YY) - To (MM/YY)</u>	<u>Programme</u>
_____	-	_____
_____	-	_____

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Academic Results at this College

*[A printed copy of full academic record transcript obtained from the Student Information System (SIS) with your name clearly shown in the header **must be provided.**]*

Cumulative Grade Point Average as at 2019/20 Semester 2 : _____

C. Awards / Scholarships / Bursaries Received

<u>Academic Year</u> (MM/YYYY)	<u>Name of Award</u>	<u>Amount (HK\$)</u>

D. Extra-curricular Activities

<u>Academic Year</u> (MM/YYYY)	<u>Student Organization/Activities</u>	<u>Post / Contribution</u>

E. Non-academic Achievement (supporting documents/proof must be submitted)

<u>Academic Year</u> (MM/YYYY)	<u>Competition/ Match</u>	<u>Award</u>

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F. Financial Situation of Applicant and Family

Total Number of Family Members: _____ (including applicant)

(Please provide the information on **ALL** household members living together with you in Table 1 - 3)

Table 1 - Monthly Income of Family Members

<u>Name</u>	<u>Age</u>	<u>Relationship</u>	<u>Job Title</u>	<u>Monthly Income (HK\$)</u>
1. _____	_____	Applicant	Student	_____
2. _____	_____	Father	_____	_____
3. _____	_____	Mother	_____	_____
4. _____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____
Total Monthly Income :				_____

Table 2 - Other Income

(e.g. pension, public assistance, compensation, rents, interest from fixed deposits, dividends, help from relatives other than those listed above and from friends in Hong Kong and abroad)

<u>Description</u>	<u>Monthly Amount</u>
_____	HK\$ _____
_____	HK\$ _____

Table 3 - Financial Assistance Received by the Applicant

1. Have you applied for Government Grant / Loan (FASP/ NLSPS)? ^

(Please mark 'Pending' if the result has not been released yet.)

2019/20: Yes Grant: HK\$ _____ Loan : HK\$ _____
 No

2020/21: Yes Grant: HK\$ _____ Loan : HK\$ _____
 No

2. Have you applied for the College Bursaries? ^

(Please mark 'Pending' if the result has not been released yet.)

2019/20 Sem 1: Yes Bursary: HK\$ _____
 No

2019/20 Sem 2: Yes Bursary: HK\$ _____
 No

^ Please put a '✓' in an appropriate box.

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H. Declaration and Undertaking

I hereby declare that the information provided in this form is correct and true to the best of my knowledge. I authorize the Student Affairs Office (SAO) of Chu Hai College of Higher Education to obtain any information from other units of the College which SAO considers necessary and relevant to the administration and assessment of my application for the captioned Bursaries.

I also undertake to inform SAO, as soon as practicable, of any awards/ scholarships/ bursaries/ prizes conferred to me for the academic year 2020/21 after submission of this form.

Handwritten Signature of Applicant : _____ Date : _____

All the data provided by the applicants should only be used for the purposes related to the award of scholarships/ bursaries. Data users must comply with the requirements of the HKSAR Personal Data (Privacy) Ordinance.